



COURT REPORTERS BOARD OF CALIFORNIA

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MEETING OF THE COURT REPORTERS BOARD

**Friday, January 27, 2017
10:00 a.m. to conclusion**

**2535 Capitol Oaks Drive
Third Floor Conference Room
Sacramento, CA 95833**

AGENDA

Board Members: Davina Hurt, Chair; Rosalie Kramm, Vice Chair; Elizabeth Lasensky; Carrie Nocella; and Toni O'Neill

CALL TO ORDER – Davina Hurt, Chair

ROLL CALL AND ESTABLISHMENT OF A QUORUM

- I. APPROVAL OF SEPTEMBER 23, 2016 MEETING MINUTES
- II. REPORT OF THE EXECUTIVE OFFICER
 - A. Year in Review
 - B. CRB Budget Report
 - C. Staffing
 - D. Transcript Reimbursement Fund
 - E. Exams
 - Report
 - Recommendation for creation of a committee to develop skills portion of Licensing examination
 - F. Occupational Analysis
 - G. Enforcement
 - H. School Update
 - Reviews
 - Accreditation
 - Closure of Sage College
 - I. Disciplinary Guidelines Regulation
- III. LICENSE FEE INCREASE

Discussion and possible action to adopt resolution to increase renewal fees for licensees pursuant to Business and Professions Code section 8031(d)
- IV. NON-LICENSEE-OWNED FIRMS SUBCOMMITTEE REPORT

Discussion and possible action from report

- V. ONLINE SKILLS EXAM TASK FORCE REPORT
Update on development of online skills test and procedures and policies
- VI. STRATEGIC AND COMMUNICATION PLANS
Update on Action Plan
- VII. RETIRED CATEGORY – Discussion and possible action regarding creation of Retired license category
- VIII. FUTURE MEETING DATES
- IX. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
- X. CLOSED SESSION
The Board will meet in closed session pursuant to Government Code Section 11126(e)(1) to discuss pending litigation.

RETURN TO OPEN SESSION

ADJOURNMENT

Action may be taken on any item on the agenda. All times are approximate and subject to change. The meeting may be canceled or the ending time shortened without notice. Any item may be taken out of order in order to accommodate speaker(s) and/or to maintain quorum. For further information or verification of the meeting, the public can contact the Court Reporters Board via phone at (877) 327-5272, via e-mail at paula.bruning@dca.ca.gov, via written correspondence by writing to: Court Reporters Board, 2535 Capitol Oaks Drive, Suite 230, Sacramento CA 95833, or via internet by accessing the Board's web site at www.courtreportersboard.ca.gov.

In accordance with the Bagley-Keene Open Meeting Act, all meetings of the CRB are open to the public. The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting may make a request by contacting Paula Bruning at (877) 327-5272, via e-mail at paula.bruning@dca.ca.gov, or by sending a written request to 2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation. Requests for further information should be directed to Yvonne Fenner at the same address and telephone number. If any member of the public wants to receive a copy of the supporting documents for the items on the agenda, please contact the Board within 10 days of the meeting. Otherwise, the documents, if any, will be available at the meeting.

The public can participate in the discussion of any item on this agenda. To better assist the Board in accurately transcribing the minutes of the meeting, members of the public who make a comment may be asked to disclose their name and association. However, disclosure of that information is not required by law and is purely voluntary. Non-disclosure of that information will not affect the public's ability to make comment(s) to the Board during the meeting. Please respect time limits. The public may comment on any issues not listed on this agenda. However, the Board CANNOT discuss or comment on any item not listed on this agenda.