



DEPARTMENT OF CONSUMER AFFAIRS

**COURT REPORTERS BOARD
OF CALIFORNIA**

2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833
Phone (916) 263-3660 / Toll Free: 1-877-327-5272
Fax (916) 263-3664 / www.courtreportersboard.ca.gov

**MEETING OF THE COURT REPORTERS BOARD**

**Friday, April 16, 2021
9:00 a.m. to conclusion**

PUBLIC TELECONFERENCE MEETING

NOTE: Pursuant to the provisions of Governor Gavin Newsom's Executive Order N-29-20, dated March 17, 2020, a physical meeting location is not being provided.

Important Notices to the Public: The Court Reporters Board will hold a public meeting via a teleconference platform.

INSTRUCTIONS FOR PARTICIPATION: Please see the instructions attached hereto to observe and participate in the meeting using WebEx.

Members of the public may, but are not obligated to, provide their names or personal information when observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mailinator.com.

For all those who wish to participate or observe the meeting, please log on to this website:
<https://dca-meetings.webex.com/dca-meetings/onstage/g.php?MTID=e8dcc8a3bb499fd2d7fb44ec232d40241>.

Event number: 187 384 3700
Event password: CRB04162021

Audio conference: US Toll +1-415-655-0001
Access code: 187 384 3700

As an alternative, members of the public who wish to observe the meeting without making public comment can do so (provided no unforeseen technical difficulties) at:
<https://thedcapage.blog/webcasts/>

Please note the Board will ask members of the public to limit their comments to three minutes, unless, at the discretion of the Board, circumstances require a shorter period; the Board will advise when the two-minute time limit is approaching.



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AGENDA

Board Members: Robin Sunkees, Chair; Toni O'Neill, Vice Chair and Davina Hurt

CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF A QUORUM, AND OPENING REMARKS (Robin Sunkees, Board Chair)

1. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
The Board may not discuss or take any action on any item raised during this public comment section except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125, 11125.7(a)).
2. REVIEW AND APPROVAL OF NOVEMBER 20, 2020 MEETING MINUTES
3. DEPARTMENT OF CONSUMER AFFAIRS UPDATE
4. REPORT OF THE EXECUTIVE OFFICER
 - 4.1 CRB Budget Report
 - 4.2 Transcript Reimbursement Fund
 - 4.3 Enforcement Activities
 - 4.4 Exam Update
 - 4.5 Business Modernization
5. LICENSE/CERTIFICATE RECIPROCITY
 - 5.1 Discussion and possible action to allow reciprocity with the state of Texas.
 - 5.2 Discussion and possible action to allow reciprocity with National Court Reporters Association's Registered Professional Reporter (RPR) certification
 - 5.3 Discussion and possible action to grant CSR certification to holders of the RMR or CRR certifications on either a full or provisional basis.

6. LEGISLATION

Discussion and possible action

- 6.1 AB 29 (Cooper) State bodies: meetings
- 6.2 AB 225 (Gray, Gallagher, and Patterson) Department of Consumer Affairs: boards: veterans: military spouses: licenses
- 6.3 AB 339 (Lee and Christina Garcia) State and local government: open meetings
- 6.4 AB 646 (Low) Department of Consumer Affairs: boards: expunged convictions
- 6.5 AB 1169 (Eduardo Garcia) Court Reporters Board of California
- 6.6 SB 241 (Umberg) Civil Actions.

The Board may discuss other items of legislation not listed here in sufficient detail to determine whether such items should be on a future Board meeting agenda and/or whether to hold a special meeting of the Board to discuss such items pursuant to Government Code section 11125.4.

7. REGULATIONS

- 7.1 AB 2138 Implementation: Status report for sections 2470 & 2471
- 7.2 Title Use - Discussion regarding potential adoption of regulations in Article 1, California Code of Regulations
- 7.3 Minimum Transcript Format Standards (MTFS): Public hearing regarding proposed amendment of regulations. (Gov. Code, § 11340.6.)

8. STRATEGIC PLAN

- 8.1 'Five Reasons to Hire a Licensed Court Reporter' – Publication.
- 8.2 Best Practices Task Force – Best Practice Pointers Number 11 for Remote Reporting. Discussion and possible action on draft publication.
- 8.3 Update to the Board on action plan

9. FUTURE MEETING DATES

10. CLOSED SESSION

Pursuant to Government Code Sections 11126(c)(2), 11126(c)(3), and 11126(e)(2)(C), the Board will meet in closed session as needed to discuss or act on disciplinary matters and/or pending litigation.

ADJOURNMENT

Action may be taken on any item on the agenda. All times are approximate and subject to change. The meeting may be cancelled or shortened without notice. Any item may be taken out of order to accommodate speaker(s) and/or to maintain quorum. For further information or verification of the meeting, the public can contact the Court Reporters Board (CRB) via phone at (877) 327-5272, via e-mail at paula.bruning@dca.ca.gov, by writing to: Court Reporters Board, 2535 Capitol Oaks Drive, Suite 230, Sacramento CA 95833, or via internet by accessing the Board's website at www.courtreportersboard.ca.gov and navigating to the Board's Calendar under "Quick Hits."

In accordance with the Bagley-Keene Open Meeting Act, all meetings of the CRB are open to the public. The CRB intends to webcast this meeting subject to availability of technical resources.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting may make a request by contacting Paula Bruning at (877) 327-5272, e-mailing paula.bruning@dca.ca.gov, or sending a written request to 2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation. Requests for further information should be directed to Yvonne Fenner at the same address and telephone number. If any member of the public wants to receive a copy of the supporting documents for the items on the agenda, please contact the Board within 10 days of the meeting.

The public can participate in the discussion of any item on this agenda. To better assist the Board in accurately transcribing the minutes of the meeting, members of the public who make a comment may be asked to disclose their name and association. **However, disclosure of that information is not required by law and is purely voluntary.** Non-disclosure of that information will not affect the public's ability to make comment(s) to the Board during the meeting. Please respect time limits; which may be requested by the Chair on an as needed basis to accommodate all interested speakers and the full agenda. The public may comment on any issues not listed on this agenda. However, please be aware that the Board CANNOT discuss or comment on any item not listed on this agenda.